



# A Joint Purchasing Program For Local Government Agencies

July 17, 2018

Mr. P.J. Foster  
Vice President, Sales  
Foster Coach Sales, Inc.  
PO Box 700, 903 Prosperity Drive  
Sterling, IL 61081

Dear Mr. Foster,

This letter is to inform you that the Governing Board of the Suburban Purchasing Cooperative has approved the award of the SPC 2018 Type 3 Medium Duty Ambulance Contract #177 to Foster Coach Sales Inc. for Horton Emergency Vehicles and Fire Service Inc. for Wheeled Coach. Both firms submitted responsive, responsible bids and the award is based on the SPC Fire Core Cost Containment Committee's analysis of all proposals.

With acceptance of this contract, Foster Coach, Sterling, IL agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded. The duration of the contract is July 17, 2018 through July 16, 2019. The SPC reserves the right to extend this contract for up to four (4) additional one-year terms upon mutual agreement of the both the vendor and the SPC on a negotiated basis.

Foster Coach Sales Inc., Sterling, IL will handle all billing. Each ambulance will be assessed an administrative fee of \$750.00 per ambulance for members and \$1,000.00 per ambulance for non-members, which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to a productive year working with Foster Coach Sales, Inc., Sterling. Please sign and date this agreement below, retaining copies for your files and returning the original to my attention.

Sincerely,

Ellen Dayan  
Purchasing Director  
Northwest Municipal Conference

\_\_\_\_\_  
Ellen Dayan, NWMC  
07.17.18  
Date

  
\_\_\_\_\_  
P.J. Foster, Foster Coach Sales  
7/17/18  
Date

**DuPage Mayors & Managers Conference**  
1220 Oak Brook Road  
Oak Brook, IL 60523  
Suzette Quintell  
Phone: (630) 571-0480  
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**Northwest Municipal Conference**  
1600 East Golf Rd., Suite 0700  
Des Plaines, IL 60016  
Ellen Dayan, CPPB  
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**South Suburban Mayors And Managers Association**  
1904 West 174<sup>th</sup> Street  
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